



Application form portfolio check

The applicant must take notice in advance of the stipulated portfolio check requirements. Application is final from the moment the signed application form has been received by Hobéon SKO. A request for portfolio check will only be processed after receipt of the amount due and receipt of all required documentation. Hobéon SKO has a legal response time of 6 weeks. In case of collection of the amounts due, all non-judicial costs, including legal expenses, will be forfeited. These costs are set at 15% of the principal plus VAT with a minimum of € 70, -.

Applicant:

All documents and forms submitted by me for review by Hobéon SKO do not contain:

- Incorrect information
- False signature
- Unauthorized signatures

I am aware that if any of the above points are found and proven, this has consequences for the (re)certification process for me as a person.

Date :
Name applicant :
Date of birth :
E-mail :
Signature :



Declaration of payment by the employer

If an employer wishes to pay for the cost of the portfolio check process, this statement must be signed by an authorized person.

The authorized person declares that:

The cost of the portfolio check process of the certificate holder is paid by the company.

Date :
Place :
Name authorized person :
Function :
Email Address :
Name :
Facto :
ZIP code and Place :
Department :
Signature :